



## 2025 Trading Site Application Form

Saturday 20<sup>th</sup> September 2025 | Kimba Recreation Reserve, North Terrace, Kimba

Online Form can be Completed Here: <https://form.jotform.com/241362185579060>

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Social Media: \_\_\_\_\_

### OFFICE USE ONLY

Approved: \_\_\_\_\_

Payment Received: \_\_\_\_\_

Site No: \_\_\_\_\_

Tickets Allocated: \_\_\_\_\_

1. Site Type/Description (products for sale, art & craft etc) \_\_\_\_\_

2. Please provide a short description of your business, to feature on our marketing platforms to promote your site at the 2025 Kimba Show. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Preferred site location (please tick):  
Marquee                      Outdoors

4. Number of sites required: \_\_\_\_\_

5. FOOD VENDORS ONLY: Are you willing to remain open and serving food until 8pm?                      YES                      NO  
If you have answered NO, please indicate if possible what time you would be willing to stay until \_\_\_\_\_ PM  
***The Apex Bar historically remains open until 8pm, sometimes later. We require some food vendors where possible to remain open and serving food while the bar is operating.***

6. Do you give permission for our Show Society to advertise your business/site on our marketing platforms in the lead up to Show Day? (If yes, please provide up to 5 images)                      Yes                      No

7. Will you require power for your stall? (please tick)                      Yes                      No                      Supplying Own

8. Legally we require a current copy of your insurance, please attach to your application upon submitting.

9. Site registration fee payment and Certificate of Currency (insurance) must be received 1 week prior to the show.

**Please note - 1 Adult entry ticket will be included for every site booked, extra tickets must be ordered here or can be bought at the gate.**

Tickets booked here are at a reduced membership price and tickets purchased at the gate will be more expensive.

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*Please complete the Fees box (right) and sign the Terms & Conditions (page 2) before submitting your form for approval by our Sites coordinators.*

*Upon approval of your site you will receive an invoice for payment of fees. Full payment will be due within 30 days of approval.*

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**Thank you for your support. We can't wait to see you on Show Day!**

**FEES**

*(All fees are GST inclusive)*

<b>Small Unpowered Site @</b>	<b>\$40.00</b>	<b>\$ _____</b>
<b>Large Unpowered Site @</b>	<b>\$60.00</b>	<b>\$ _____</b>
<b>Powered Site @</b>	<b>\$80.00</b>	<b>\$ _____</b>
<b>General Admission @</b>	<b>\$12.00</b>	<b>\$ _____</b>
<b>Concession/Child Admission @</b>	<b>\$3.00</b>	<b>\$ _____</b>
<b>TOTAL</b>		<b>\$ _____</b>

## Terms & Conditions

1. Site applications are to be submitted to the Kimba AH&F Society sites co-ordinator for approval to trade and site allocation.
2. Approved traders will receive an invoice for payment of site and admission fees, as traders have outlined on their submitted application form. Invoices are to be paid within 30 days to secure sites. If payment is not received, the application will be revoked. Tickets will be emailed to you with a receipt of payment, so please include your email above.
3. Marquee and Outdoor small trade sites are 3m x 3m; large trade sites are 3m x 5m. If you require a larger space, please request a second site. Sites are not to be shared with other businesses/products, or you will be charged for an additional site.
4. Trade is from 10am to 4pm on Saturday 20<sup>th</sup> September 2025. Access will be available to the sites on the morning of the Show, with sites to be set up for trading by 9:45am. Please check in with a Kimba Show Society Committee member on arrival and for directions to your site.
5. All products must adhere to Australian Safety Standards. If we believe your products do not meet safety standards or are deemed inappropriate, we have the right to ask traders to remove them. Traders must agree not to sell any goods that are deemed illegal under Australian Law.
6. Stalls should have product pricing clearly visible to customers as practical. Food stalls must display menu prices.
7. Trading fees are for the area only. Traders are to provide their own tables, chairs, outdoor shades, etc. All signage must be free-standing or attached to displays. No signage or product is to be attached to the marquee/structure. Please do not encroach on another trader's space. There is an expectation that you will do your best to keep your area tidy and presentable.
8. Limited powered sites are available. If you will require power, please ensure you request a powered site on your application before submitting and we will do our best to accommodate. We ask that you supply a generator as a backup/additional power source on Show Day.
9. All electrical equipment, including extension cords and power leads, must be tagged and tested by a qualified electrician. Equipment will be checked by the Show Safety Officer on Show Day. Any equipment not meeting these requirements will be refused. NO EXCEPTIONS.
10. Food Stall Holders must be registered and insured. Copies of appropriate insurance and/or licenses must be returned to Kimba AH&F Society with their application form, prior to the show.
11. Food Stalls must not sell food or drink items that were not originally agreed to. This ensures that local groups and charities can make their yearly fundraising via their stalls at the show.
12. Common sense prevails - keep your area tidy, observe OH&S and maintain a safe environment for yourself and those around you. Any injury or damage resulting from your negligence will be your responsibility.
13. The trader hereby indemnifies and holds Kimba AH&F Society harmless against all claims or loss arising from connection with or in relation to the 2025 Kimba Show.

I/we understand and accept the Terms & Conditions stated by the Kimba AH&F Society

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

President: Rebecca Clifford \_\_\_\_\_ 0474 217 161  
Treasurer: Kerri Cliff \_\_\_\_\_ 0428 272 676

Secretary: Keith Kearney \_\_\_\_\_ 0400 468 601  
Sites: Keith Kearney \_\_\_\_\_ 0400 468 601